

**MINISTRY OF TRADE AND INDUSTRY,  
COOPERATIVES AND MARKETING,  
Government of Lesotho**

**User Registration Application Form**

*This form MUST be completed by all external users of the OSS system  
and a certified copy of passport or other identity must be attached.*

*The ONE STOP SHOP (OSS) System is owned and operated by the Ministry of Trade and Industry, Cooperative and Marketing.*

*Access to external users is granted, free of charge, on a basis of trust and privilege.*

*The user agrees at all times to abide by the following:*

- 1. The equipment made available by the Ministry **MUST** be used with utmost care.*
- 2. In the event of equipment failure, must report the same to the Operations Manager, OSS.*
- 3. The use of the equipment will be limited to submission of application for One Stop Shop service only and must **NEVER** be used for any other purpose.*
- 4. Access to the OSS System is granted to the applicant and applicant alone.*
- 5. The User shall not lend his/her username/password to any other person.*
- 6. The User agrees to keep his/her password updated at periodic interval.*

**FAILURE TO ABIDE BY THE ABOVE MAY RENDER ACCESS BEING SUSPENDED OR DECLINED  
ALTOGETHER.**

1. Name    
Surname First Names

2. Date of Birth  3. Gender  Female  Male  
DD/MM/YYYY

4. Nationality

5. Full name of the company   
LEBITSO LE SEBELISOANG KE KHOEBO

6. Physical / street address of the applicant   
Street address - SEBAKA SA KHOEBO

Suburb/Zone/village - MOTSE Town or City - TOROPO

7. Contact /Mobile Number

**Caution: Please ensure that you have correctly and truthfully answered all relevant questions. Failure to do so may result in delayed processing and even rejection of this application**

**8. Applicant's Declaration**

*I declare that the information given on this form is true and accurate*

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Signature Date

Declarant's full Name Designation

Actioned by:  
  
Officer Signature  
  
Officer number - Date