



## PRIVATE SECTOR COVID-19 RELIEF FUND APPLICATION FORM

### GRANT APPLICATION FORM – PRIVATE COMPANIES

#### Part 1 - Enterprise Information

All information supplied shall be treated in strict confidence. Please print clearly.

Name of enterprise:

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Name of CEO:

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CEO mobile tel:

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Passport/I.D. number:

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Name of alternative contact person: 

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Business Physical Address:

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Office Telephone: 

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 E-mail: 

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Legal status of the enterprise: ☐ Privately Owned Enterprise ☐ Government or  
Part-Government Owned Enterprise

When did commercial production/activity start? Year/Month 

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Trade license number, and issuing authority: 

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Tax Identification Number: 

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Nature of the business:

PRODUCTS MANUFACTURED OR SERVICE OFFERED	
If you are a <u>manufacturer</u> , please describe your product.	
If you are a <u>processor</u> , please describe your product.	
If you are a <u>service provider</u> , please describe the service you provide.	

Revenue/ Turnover information:

Turnover	2017	2018	2019	2020 Estimate
Total Sales (M)				
% Exports (if any)				
No. Employees				

## Part 2 - Summary of Action Plan and LEAP Support Requested

1. Describe in detail how has your business been affected by implementation of COVID-19 safety protocol measures?

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2. Describe briefly at most three mitigation activities the LEAP COVID-19 Relief fund can support your company with:

Activity	Amount	LEAP Contribution
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

3. How will your company be revived by the given support?

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4. Funds transferred to (Please select only **one** mode of payment and **not** both):
  - Banking Details

Bank Account Name: 

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Account Number: 

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Bank Name and Branch Code:

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OR

- Mobile Money Transfer Detail:

Mobile Number: \_\_\_\_\_

Account Holder Names: \_\_\_\_\_

I hereby formally apply to Private Sector COVID-19 Relief Fund grant in relation to the specific activities set out above.

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/2020

*To make sure your application can be reviewed as quickly as possible, please ensure that it is accompanied by the correct support documentation.*

- i) A copy of enterprise registration certificate and/or copy valid traders license.*
- ii) A copy of tax clearance certificate.*
- iii) Proof of business bank account / mobile money account.*
- iv) Copy of valid national ID /Passport.*
- v) Copy of financial statements of the past two years (. i.e. 2017/2018 and 2018/2019 financial years' statements stamped by the Lesotho Revenue Authority)*